Service/Specialist Credential Evaluation Request

Complete all information requested below. Return this Evaluation Request to the Credential Center, ED1 - 42, with a check payable to CSULB for the required $25 credential processing fee. The $25 credential processing fee is non-refundable, and must be used within one year. Credential candidates completing a program during the Fall semester must file by the preceding March 1; candidates completing programs during Spring and Summer semesters must file by October 1. All credential candidates are required to provide one official transcript from CSU, Long Beach and all colleges and universities attended. You are responsible for notifying the Credential Center of any changes in your name, address or credential date.

Semester/year of program completion: ❑ **Spring** _____ ❑ **Summer** _____ ❑ **Fall** _____

Soc.Security # _____ Birthdate _____ Student ID # _____

Name _____
last first middle former name(s)

Address _____
street

_____
city state zip

Phone (Evening) _____ (Daytime) _____

Email _____ ❑ Male ❑ Female

Ethnicity: ❑ African-American ❑ Asian-American ❑ Euro-American ❑ Latino
❑ Native American ❑ Other

Program:

❑ Administrative Services Preliminary (Level I) ❑ Administrative Services Professional Clear (Level II)

❑ PPS School Counseling ❑ PPS School Psychology

❑ PPS School Social Work, Child Welfare & Attendance

❑ Speech-Language Pathology Services

❑ Health Services (School Nurse)

❑ Library Media Teacher

❑ Reading Certificate ❑ Reading & Language Arts Specialist

❑ Other (type: _____)

Transcripts are required from all Colleges and Universities attended; please list below:

1. California State University, Long Beach
2. _____
3. _____
4. _____
5. _____

Fingerprint Clearance (type: _____)
Photocopy of valid basic credential
Photocopy of passing score of **CBEST**
Proof and date of Admission to Program
Evaluation for Advancement to Candidacy
Other Documents Required _____

for Credential Center use only

Fee Paid _____
Rec'd _____
Database _____

❑ LB program
❑ Intern
❑ Appeal
❑ Re-Apply

Received by CC

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_____
Signature Date

rev 11/07

California State University, Long Beach
Credential Center, ED1 – Room 42
(562) 985-4109
Hours: M – F, 8:00 am – 5:00 pm
Friday closed 12:00 – 1:00 pm