

## SCHOOL COUNSELING PROGRAMS:

### MASTER OF SCIENCE IN COUNSELING (SCHOOL COUNSELING OPTION) PUPIL PERSONNEL SERVICES SCHOOL COUNSELING CREDENTIAL

INFORMATION AND APPLICATION FOR FALL 2010 ADMISSION  
APPLICATION DEADLINE: JANUARY 15, 2010

(Degree Code ED\_PMSO2; Credential Code 802)

California State University, Long Beach  
College of Education  
Department of Advanced Studies in Education and Counseling  
1250 Bellflower Blvd., Long Beach, CA 90840-2201; 562/985-4517

The **Master of Science in Counseling (School Counseling Option)** and the **Pupil Personnel Services School Counseling Credential** Programs are designed to prepare counselors to work in elementary, middle, and high schools. Both programs support a comprehensive, developmental, and collaborative school counseling model. Based upon the American School Counselor Association's (ASCA) National Standards for K-12 School Counseling Programs and their National Model, our programs further support a balanced, holistic approach that considers the academic, career development, and personal/social needs of K-12 students. Graduates are expected to become proactive leaders who will advocate for their students and themselves, as counseling professionals working toward equity, achievement, and opportunity for all students.

The **Pupil Personnel Services School Counseling Credential (PPS/SC)** is required by the California Commission on Teacher Credentialing (CCTC) for persons employed by the public schools as school counselors. Neither a Master's Degree nor a teaching credential is required for school counseling positions in the State of California. However, in keeping with national standards, students entering the CSULB Pupil Personnel Services School Counseling Credential Program need to earn a Master of Science in Counseling (School Counseling Option) concurrently with the credential, unless they already have a Master's Degree in Counseling from CSULB or another institution. Courses required for the Pupil Personnel Services School Counseling Credential are the same courses that are required for the Master of Science in Counseling (School Counseling Option). Thus, students seeking the Pupil Personnel Services School Counseling Credential are required to take all coursework required for the Master of Science in Counseling (School Counseling Option). Students entering the Master of Science in Counseling (School Option) program concurrently fulfill requirements for the Pupil Personnel Services School Counseling Credential.

The job outlook for prospective school counselors is related to state and federal initiatives and economic indicators. CA AB 1802 was passed in 2006 to significantly lower the student-to-counselor ratios in California schools in an effort to make these ratios closer to both national averages and ASCA's recommended ratios. This bill provided for many new positions for school counselors serving students in grades 7-12; however, California's current budget crisis results in an uncertain job outlook for now. Additional information about the school counseling profession is available at ASCA's website: [www.schoolcounselor.org](http://www.schoolcounselor.org).

### THE APPLICATION PROCESS

Admission to the CSULB school counseling programs is highly competitive (acceptance rate is approximately 12.5% of the total number of applicants); therefore, applicants should consider alternative options. Entrance is **restricted to Fall semester only. Application is required to both CSULB and to the School Counseling programs.** It is **essential** for applicants to adhere to the guidelines that follow. Failure to do so may result in not being considered for initial review. **All communication regarding your school counseling program application status will be done via EMAIL ONLY.** For example, if you are selected for an interview, you will receive your interview invitation by email. It is imperative that you provide us with a current email address on your application and ensure that you check your email regularly.

## CSU Application

Submit a **2010 University Application for Graduate Admission** and one (1) set of official transcripts from all colleges and universities attended to the University Office of Admissions (*not* the College of Education Graduate Office) by **January 15, 2010** along with the application fee and any other documents required. Applicants are strongly encouraged to apply online by visiting [CSUMentor](http://www.csumentor.edu/). To apply online, go to <http://www.csumentor.edu/> and select “Apply online.” Follow the instructions to create an account and complete the graduate application online. Be sure to select the correct term to apply for (Fall 2010) then click on the box “Select a Campus and Major.” Select “Long Beach Campus” then click “Set Campus.” The intended major box will appear. Be sure to select “Couns-School Counseling MS” from the pull down menu. Where the application asks for credential information, select “PPS – Counseling.” Click “submit” when the application is completed. Remember to print a copy of the application confirmation number, and print out a copy of the application for your records.

If you don't have access to the Internet, you may obtain an admissions application from Enrollment Services in Brotman Hall at CSULB or another CSU campus. When using the paper application, follow these instructions:

**Major/Program Objective:** If you are applying for the Master's Degree: On Part A, line 10a., indicate **MS-Counseling** and enter code **ED\_PMSO2**. On the option line, indicate the option, **School Counseling**. (CSU codes differ from CSULB codes, so do not use codes that appear in the CSU Graduate Admissions booklet; note that the information you need to provide will require more than the allotted spaces.) Please direct questions regarding either the paper application or the on-line application process to the College of Education Graduate Office (562.985.8476).

**Education Credential Objective:** If you are seeking the Pupil Personnel Services School Counseling Credential, either in conjunction with the Master's Degree or independently of the Master's Degree, indicate **PPS-School Counseling** and enter the 3-digit code **802** in the box on line 11. (All School Counseling Master's Degree program applicants who do not already have the PPS/SC credential should indicate code 802 in this box and enter Y in the box above.) On Part B of the application, the same Master's Degree information should be entered on line 1. The same information for the credential should be entered on line 12.

**Transcripts:** The **CSU application** indicates that “most campuses require 2 sets of transcripts”—Please note that one official set is required for your University application and should be sent to the Office of Enrollment Services, CSULB, 1250 Bellflower Boulevard, Long Beach, CA 90840-0106. The second official set of transcripts must be included with the School Counseling Program Application (pp. 10-11 of this packet). If you have any questions regarding the transcripts, you may call the College of Education Graduate Office at 562.985.8476.

Enrollment Services will acknowledge receipt of your University application within approximately three to four weeks and begin the review process after all official transcripts are received. You must be admitted to the university to be formally admitted to the program; however, **admission to the university does not ensure admission to the program.** (See **School Counseling Program Application** requirements below.)

Please note: The College of Education requires a minimum GPA of 2.85 on the last 60 semester (90 quarter) units versus the University requirement of 2.50.

**Writing Proficiency Examination (WPE) / Graduate Writing Assessment Requirement (GWAR):** All students seeking a graduate degree must pass the Writing Proficiency Examination. The WPE must be taken during the first semester of enrollment. For more information on the WPE, you may call the CSULB Testing Office at 562.985.4007. If your undergraduate degree was completed at a CSU, please provide proof of passing the WPE to the College of Education Graduate Office during the first semester of enrollment if admitted to the School Counseling programs. Please contact the College of Education Graduate Office for updated information regarding the (GWAR).

**Immunization Requirements:** Refer to the University Application for details.

## School Counseling Program Application

1. Submit a separate **School Counseling Program Application** (pp. 10-11 of this packet) with the materials listed below. **Submit the application and all supporting materials in one packet** to the College of Education Graduate Studies Office (ED1 – Room 7). School Counseling Program applicants are admitted for Fall semester only. **The deadline for receipt of your application** packet, including ALL materials, is **January 15, 2010. LATE OR INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.** If you have any questions regarding application materials, please contact the Graduate Office at 562.985.8476. The following materials must be submitted with the program application:

- a. One set of **official** transcripts of all college/university course work. **Request that your college(s)/university(ies) send official transcripts directly to you and include the unopened transcripts with your application packet.** Transcripts should verify a GPA of 2.85 or higher on the last 60 semester (or 90 quarter) units of coursework taken. (Completion of at least a baccalaureate degree with some coursework in the behavioral sciences, education, or related program must occur prior to beginning the Master of Science in Counseling program.) Please note that the department and graduate office cannot obtain transcripts from other CSULB offices or Enrollment Services.
- b. Three (3) letters of recommendation (copy form on pp. 12-13 and follow instructions on form). **Those individuals who are providing your letters of recommendation must return their letters to you in sealed and signed envelopes. It is suggested that you request your recommendations at least six (6) weeks prior to the application deadline of January 15. Letters of recommendation should be from employers, supervisors, or others who can speak objectively to your potential as a school counselor.**
- c. Personal Statement (Please follow directions below)

2. Your completed application and required materials will be carefully reviewed by the School Counselor Education Admissions Committee to select applicants to be interviewed. **All interviews are conducted over the course of one weekend, and are scheduled for the Friday and Saturday of that one weekend. Possible dates for Spring 2010 are: February 26 & 27, March 5 & 6, and March 12 & 13. It is imperative that you plan now to be available for all of these dates as we will not know the specific weekend that interviews will be conducted until sometime in February. Applicants selected for interviews will be notified of their interview date and time by email, so be sure to check email regularly during February at the email address that you provide on your application.** Interviews are conducted in a small group format, are a required component of the application process, and may include a brief writing sample. In situations where the applicant lives outside of the western United States, the School Counselor Education Admissions Committee may determine that a telephone interview is acceptable.

3. **Email notification indicating admission decisions will be sent within approximately 15 days after all interviews are completed; our aim is to communicate admission decisions by March 31, 2010. Please do not telephone or email regarding your admission status before this date, as time spent responding to such inquiries only delays the process.** Acceptance to the program is subject to meeting all program and University requirements.

**Please note:** To avoid missed deadlines and/or possible delays during the processing of your University and School Counseling Program applications, please make sure that you:

- Submit your CSU Application and supporting documents by **January 15, 2010.** Keep a copy for your file and note the date sent.
- Submit your School Counseling Program Application (not University Application), transcripts, personal statement, and recommendations **in one packet** to the College of Education Graduate Office (ED 1, Room 7) **by 5:00 p.m. on January 15, 2010.** If you wish to receive confirmation that your application was received, include a stamped, self-addressed postcard to be mailed to you. **Incomplete or late packets will not be considered.**

## **DIRECTIONS FOR WRITING YOUR PERSONAL STATEMENT**

**A 3-5 page (typed, double-spaced, 12-point font, 1" margins) personal statement is required.** This statement should reflect a clear, focused, and comprehensive profile of yourself as a person and a prospective professional school counselor. Pages should be numbered and your name included as a header or footer on each page. Organize your statement into 4 sections using the following headings (not all sections are weighted equally):

**BACKGROUND/INFLUENCES/CONTRIBUTORY RELATIONSHIPS:** Describe your educational, work, volunteer, and pertinent life experiences. Discuss interpersonal relations, interests, and special skills you possess that you believe will enhance your work as a professional school counselor. Describe the experiences, people, and information that have influenced your decision to select the school counseling profession as your career goal. Also describe how your family, friends, education, work, and leisure have contributed to your being a desirable candidate for entrance into the school counseling profession.

**SCHOOL COUNSELOR ROLE:** Describe your perception of a school counselor's role and responsibilities. Discuss relationships with other disciplines as well as activities you expect to be doing as a school counselor.

**STRENGTHS & AREAS FOR DEVELOPMENT:** Describe yourself candidly in terms of your emotional, social, and intellectual growth. Discuss both strengths and limitations, including plans for addressing areas identified for development.

**COLLEGE THEME/MISSION:** Comment on your reactions to the theme and mission of the College of Education (see p. 9). Describe which aspects are particularly meaningful to you and why.

**SCHOOL COUNSELING  
MASTER'S DEGREE AND CREDENTIAL PROGRAMS  
-Information Sheet-**

California State University, Long Beach  
College of Education  
Department of Advanced Studies in Education and Counseling  
1250 Bellflower Blvd., Long Beach, CA 90840-2201; 562/985-4517

Completion of our School Counseling Program signifies that one has met the California Commission on Teacher Credentialing (CCTC) requirements for obtaining a Pupil Personnel Services School Counseling Credential, and qualifies the graduate to work as a school counselor in public and private school settings, K-12. The curriculum also covers all areas of the National Certified School Counselor examination.

Curriculum<sup>1</sup>

Summary:     With Thesis         57 unit minimum (Note: Students who choose thesis option are strongly urged to also complete ED P 696, 3 units)  
                  Without Thesis     51 unit minimum

Required Courses:

EDP 400	Introduction to Educational Research and Statistics	3 units
COUN 506	Counseling in School Settings (Fall-only; must take in Fall 2008)	3 units
COUN 507	Career and Academic Counseling in K-12 Settings	3 units
COUN 510	Laws and Ethics for Counselors	3 units
COUN 513	Introduction to Clinical Interviewing	3 units
COUN 515	Counseling Theories	3 units
EDP 520	Research Methods in Education	3 units
EDP 536	Collaborative Consultation in the Schools	3 units
COUN 555	Cross-Cultural Counseling	3 units
EDP 596	Program Evaluation in Education	3 units
EDP 604	Seminar in Human Development	3 units
COUN 606	Current Issues in Professional School Counseling	3 units
COUN 607	School Counseling Practicum	3 units
COUN 638	Group Counseling	3 units
COUN 643A	School Counseling Field Work	3 units
COUN 644A	Advanced School Counseling Field Work	3 units
COUN 695C	Integrative Seminar in Professional School Counseling	3 units
EDP 696	Thesis Study: Plan Development and Organizing Aspects*	3 units
Comprehensive Examination*		0 units
<u>or</u>		
EDP 698	Thesis*	6 units

\* Thesis/Comprehensive Examination Degree Requirement: Candidates for the Master of Science in Counseling degree must elect to submit either a thesis (EDP 698; two semesters, 3 units each semester; students are strongly urged to also complete ED P 696, 3 units) or complete a written comprehensive examination (0 units credit, administered in the Fall and Spring semesters).

**Advancement to Candidacy Requirement: Master's Degree Students are required to file an Advancement to Candidacy form with the Office of Graduate Studies and Research in the College of Education after successfully completing EDP 400, and COUN 506, 513, and 515. Evidence of fulfilling the Graduate Writing Assessment Requirement (GWAR) must be provided before Advancement to Candidacy may occur. Advancement to Candidacy provides the student with "catalog rights." Refer to the Graduate Degrees and Other Post Baccalaureate Studies section of the current CSULB Catalog to understand the importance of this issue, and for additional University regulations governing the Master's Degree. Students must be enrolled during the semester in which they file for Advancement to Candidacy. Advancement to Candidacy must occur at least one semester before graduation.**

Note: Some courses may be available during the summer. Students admitted for Fall 2010 admission may have the option of enrolling in EDP 400 and/or an additional course during Summer 2010. However, due to anticipated additional budget cuts, students are advised not to rely on the availability of courses.

<sup>1</sup> Curricular revisions reflected here have been approved for implementation from Fall 2005 onward. The program reserves the right to implement revisions in the curriculum as needed or appropriate.

**School Counseling Master's Degree and Credential Programs**  
**Current Plan of Studies (Full-time; 4 courses most semesters)**

California State University, Long Beach  
 College of Education  
 Department of Advanced Studies in Education and Counseling

First Year – Summer

<u>Course #</u>	<u>Course Title</u>	<u>Units</u>
EDP 400	Introduction to Educational Research and Statistics	3

First Year – Fall

EDP 520	Research Methods in Education	3
COUN 506	Counseling in School Settings	3
COUN 513	Introduction to Clinical Interviewing	3
COUN 515	Counseling Theory	3

First Year – Spring

COUN 510	Laws and Ethics for Counselors	3
COUN 606	Current Issues in Professional School Counseling	3
COUN 607	School Counseling Practicum	3
COUN 638	Group Counseling	3

Second Year – Fall

COUN 507	Career and Academic Counseling in K-12 Settings	3
EDP 596*	Program Evaluation in Education	3
EDP 604	Seminar in Human Development	3
COUN 643A	School Counseling Field Work	3

Second Year – Spring

EDP 536	Collaborative Consultation in the Schools	3
COUN 555	Cross-Cultural Counseling	3
COUN 644A	Advanced School Counseling Field Work	3
COUN 695C	Integrative Seminar in Professional School Counseling	3
EDP 696**	Thesis Study – Plan Development and Organizing Aspects	3

\*\*Comprehensive Examination

Summer Session or Third Year – Fall

EDP 698**	Thesis	3
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Third Year – Fall or Spring

EDP 698**	Thesis	3
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Total units = 51 (57-60 if thesis)

\*EDP 596 should be completed prior to the semester in which the Comprehensive Examination is taken (for master's degree candidates taking the Comprehensive Exam).

\*\*For master's degree candidates, successful completion of either a written thesis (EDP 698; two semesters, 3 units each semester and ED P 696 strongly recommended) OR the comprehensive examination is required.

Note: Some courses may be available during the summer. Students admitted for Fall 2010 admission may have the option of enrolling in EDP 400 and/or an additional course during Summer 2010. However, due to anticipated additional budget cuts, students are advised not to rely on the availability of courses.

Note: This plan may need to be modified due to course availability and scheduling changes. It is the student's responsibility to consult with her or his program advisor to develop an approved plan of study and update it as needed. Failure to do so may delay anticipated graduation date.

## School Counseling Master's Degree and Credential Programs

### Plan of Studies (Full-time; 3-4 courses per semester)

#### First Year – Fall

<u>Course #</u>	<u>Course Title</u>	<u>Units</u>
EDP 400	Introduction to Educational Research and Statistics	3
COUN 506	Counseling in School Settings	3
COUN 513	Introduction to Clinical Interviewing	3

#### First Year – Spring

COUN 510	Laws and Ethics for Counselors	3
COUN 515	Counseling Theory	3
EDP 520	Research Methods in Education	3
EDP 604	Seminar in Human Development	3

#### Second Year – Fall

COUN 507	Career and Academic Counseling in K-12 Settings	3
COUN 555	Cross-Cultural Counseling	3
COUN 607	School Counseling Practicum	3

#### Second Year – Spring

EDP 596*	Program Evaluation in Education	3
COUN 606	Current Issues in Professional School Counseling	3
COUN 638	Group Counseling	3
COUN 643A	School Counseling Field Work	3

#### Third Year – Fall

EDP 536	Collaborative Consultation in the Schools	3
COUN 644A	Advanced School Counseling Field Work	3
COUN 695C	Integrative Seminar in Professional School Counseling	3
EDP 696**	Thesis Study – Plan Development and Organizing Aspects	3

#### Third Year – Spring

EDP 698**	Thesis	3
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#### Summer Session or Fourth Year – Fall

EDP 698**	Thesis	3
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Total units = 51 (57-60 if thesis)

\*EDP 596 should be completed prior to the semester in which the Comprehensive Examination is taken (for master's degree candidates taking the Comprehensive Exam).

\*\*For master's degree candidates, successful completion of either a written thesis (EDP 698; two semesters, 3 units each semester; ED P 696 strongly recommended) OR the comprehensive examination is required.

Note: Some courses may be available during the summer. Students admitted for Fall 2010 admission may have the option of enrolling in EDP 400 and/or an additional course during Summer 2010. However, due to anticipated additional budget cuts, students are advised not to rely on the availability of courses.

Note: This plan may need to be modified due to course availability and scheduling changes. It is the student's responsibility to consult with her or his program advisor to develop an approved plan of study and update it as needed. Failure to do so may delay anticipated graduation date.

## SCHOOL COUNSELING PROGRAM INFORMATION

Please note: Periodically throughout the program, all students are evaluated based on their knowledge, dispositions, and performance. Consistent with the College of Education Strategic Plan, such review and retention procedures consider students' demonstration of professionally acceptable values, beliefs, attitudes, and behaviors toward their potential students/clients.

**ADVANCEMENT TO CANDIDACY:** Master's Degree students may file an Application for Advancement to Candidacy with the Office of Graduate Studies and Research (ED 1, Rm. 7) once EDP 400, COUN 506, COUN 513, and COUN 515 are successfully completed and the Graduate Writing Assessment Requirement (GWAR) is fulfilled. Read the Catalog section(s) dealing with Advancement to Candidacy carefully. Failure to file the Advancement to Candidacy form can have significant negative consequences. When you have been advanced to candidacy, you will have "catalog rights," and may be formally admitted to the Master's Degree program. Students who are advanced to candidacy remain subject to periodic review by program faculty.

**Applications for COUN 695C and Comprehensive Examination or Thesis must be on file in the Graduate Office according to deadlines published in the University Catalog.**

It is highly recommended that you become familiar with the **University Catalog**. It will assist you in the planning of your program as well as in understanding University policies and procedures. It is your responsibility to know and follow those policies and procedures. The Catalog is available online and for purchase in the University Bookstore.

### **FIELD WORK (COUN 643A & COUN 644A):**

1. Application for a Certificate of Clearance is required for public school field work. Apply at least one full semester prior to the beginning of the expected first field work semester.
2. An Application for Field Work (obtain from ED1-Room 7) must be submitted and approved **prior** to enrollment in **each** of the two semesters of Field Work. The Field Work Application deadlines are: **March 1 for the Fall and Summer semesters; October 1 for the Spring semester.** EACH SEMESTER OF FIELD WORK REQUIRES A SEPARATE APPLICATION.
3. Field Work Prerequisites / Co-requisites:
  - a. 1<sup>st</sup> semester Counseling Field Work, COUN 643A (300 hours, 20 hours per week);
    - (1) COUN 607; EDP 536 must be taken concurrently with either COUN 643A or 644A
    - (2) Certificate of Clearance
  - b. 2<sup>nd</sup> semester Advanced Counseling Field Work, COUN 644A (300 hours, 20 hours per week);
    - (1) COUN 507, 638, 643A; EDP 536 (or concurrent enrollment in 536);
    - (2) Verification of passing the California Basic Educational Skills Test (CBEST) (see below)

**Note:** School Counseling Field Work must be completed independently of field work that may have been completed in other Master's Degree programs, or in the Pupil Personnel Services School Psychology or School Social Work Credential Programs. Only hours completed during enrollment in COUN 643A or COUN 644A are acceptable. Field work hours are to be completed during the regular school day; therefore, full-time teachers and other students with full-time day-time employment must modify their schedule accordingly. For further information regarding School Counseling Field Work, consult the Student Handbook for School Counseling Field Work.

**CBEST:** All applicants are required to take the California Basic Educational Skills Test (CBEST) no later than the second available administration date following acceptance and enrollment in the program.

**E-MAIL:** All students are required to have and maintain e-mail access (available through CSULB free of charge).

**Note:** *Certification of program completion by the faculty is required. The faculty may require students to complete additional course work, field work, or demonstrate specific competencies before recommendation to the CCTC for the school counseling credential.*

## Certificate of Clearance:

The issuance of a credential by the State of California may be precluded by a criminal record. In certain cases, special consideration may be obtained by contacting the California Commission on Teacher Credentialing. Direct specific questions regarding your particular situation to:

California Commission on Teacher Credentialing  
P.O. Box 944270  
Sacramento, CA 94244-2700  
916/445-0243

## PUPIL PERSONNEL SERVICES SCHOOL COUNSELING INTERNSHIP CREDENTIAL:

Since 1990, the Pupil Personnel Services School Counseling Credential Program at California State University, Long Beach has provided an Internship Credential Program in cooperation with participating public school districts. The Internship Credential Program provides opportunities for qualified individuals to be employed as full or part-time school counselors in public school districts that have entered into a working agreement with CSULB, and to concurrently meet California State University, Long Beach requirements in School Counselor Education.

Graduate students who have demonstrated potential for successful functioning as a professional school counselor, but who have not yet completed all of the counselor education courses required for the Pupil Personnel Services School Counseling Credential, may be eligible for the Pupil Personnel Services School Counseling Internship Credential. To be eligible for the Internship Credential, the student must: (1) be admitted into the Pupil Personnel Services School Counseling Credential Program at CSULB; (2) have completed a series of specified required counseling courses; (3) have passed CBEST, and (4) have received a formal offer of employment as a School Counselor from a participating school district (letter on district letterhead with starting date specified is required). All remaining courses must be completed within a two-year period.

See advisor for more details.

*CSULB does not discriminate on the basis of race, religion, age, color, creed, gender, disability, sexual orientation, or national or ethnic origin in administration of its educational, admission, or employment policies, nor any other programs administered by the University. In addition to meeting fully its obligations of nondiscrimination under federal and state statutes, CSULB is committed to creating a community in which a diverse population can live and work, in an atmosphere of tolerance, civility, and respect for the rights of each individual, without regard to economic status, ethnic background, political views, sexual orientation, or other characteristics or beliefs.*

### **Theme and Mission of the CSULB College of Education and Affiliated Programs**

*Theme: Teaching for Life-long Learning, Professional Growth, and Social Responsibility*

Our mission is to foster a learning and teaching community committed to educational excellence. Our community

- Promotes intellectual, personal, and interpersonal growth for all students;
- Prepares socially responsible leaders for a rapidly changing, technologically-rich world;
- Values diversity and prepares students for a diverse world;
- Serves and collaborates with other educators and the community;
- Promotes school improvement for all students; and
- Engages in research, scholarly activity, and ongoing evaluation.

If you have further questions concerning the information in this packet, please contact:

Rose Marie Hoffman, Ph.D.  
Coordinator, School Counseling Programs  
562.985.5626; [rhoffman@csulb.edu](mailto:rhoffman@csulb.edu)

College of Education Graduate Office  
562.985.8476

**APPLICATION FOR ADMISSION FOR FALL 2010 to the  
 MASTER OR SCIENCE IN COUNSELING (SCHOOL COUNSELING OPTION)  
 and/or  
 PUPIL PERSONNEL SERVICES SCHOOL COUNSELING CREDENTIAL  
 (Degree Code ED\_PMSO2; Credential Code 802)**

Note: NO SECTIONS MAY BE LEFT BLANK UNLESS DESIGNATED AS OPTIONAL. ENSURE THAT YOUR EMAIL ADDRESS IS CORRECT AS ALL COMMUNICATION WITH YOU REGARDING YOUR APPLICATION WILL OCCUR VIA EMAIL.

Submit this form and all required materials, **by January 15, 2010**, to: Office of Graduate Studies, ED1-7  
 California State University, Long Beach  
 1250 Bellflower Blvd.  
 Long Beach, CA 90840-2201  
 562/985-8476

Application for (please check one):

- Master of Science in Counseling (School Option)  
 Master of Science in Counseling (School Option) **and** PPS School Counseling Credential  
 PPS School Counseling Credential Only

(Applicants **MUST** apply to both the credential and master's degree programs if they currently lack either.)

Date of this application: \_\_\_/\_\_\_/\_\_\_

Have you applied to the University? Yes\_\_\_ Date applied: \_\_\_/\_\_\_/\_\_\_ No\_\_\_

Have you applied or will you apply to school counselor preparation programs at other institutions for Fall 2010? Yes\_\_\_ No\_\_\_

Please print or type:

Name \_\_\_\_\_  
Last First MI CSULB ID # (If not available include SSN)

Address \_\_\_\_\_  
No. & Street City State Zip Code

Phone (home): \_\_\_\_\_ Phone (work): \_\_\_\_\_ E-mail: \_\_\_\_\_  
(Include area code) (Include area code)

Occupation: \_\_\_\_\_ Date of Birth \_\_\_/\_\_\_/\_\_\_ Sex \_\_\_\_\_  
(Optional) Female Male

Ethnic Identity: \_\_\_\_\_  
 (Optional)

**EMPLOYMENT** (begin with most recent)

Employer	Location	Position	Full/Part Time	Dates

(Over)

**VOLUNTEER EXPERIENCE**

Agency/Organization	Location	Nature of Experience	Hours per week	Dates

**EDUCATION** (please list all colleges and universities attended, beginning with most recent)

College/University Date of degree	Program/Major	Dates Attended	GPA	Degree earned

**CREDENTIALS** (if applicable)

Credential	Issuing Agency	Date granted	Expiration date

I certify that all the information submitted in this application is true, complete, and accurate. I understand that any misrepresentation will be cause for denial of admission. I understand that credential and licensing boards may not certify someone who has a criminal record.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**A packet containing all of the following materials MUST be received in the Graduate Office in the College of Education (ED1, room 7) NO LATER than 5:00 p.m. on JANUARY 15, 2010:**

- This application form
- Three (3) letters of recommendation (copy form on pp. 12-13; follow instructions on p. 3 and on form)
- Personal statement (follow directions on p. 4)
- Official transcripts from all colleges and universities attended
- Self Addressed Stamped Postcard if you wish to receive confirmation that your application was received

Note: If you are admitted and do not register for Fall 2010, the Enrollment Services Office will purge your material after the census date of the semester. You will then have to reapply to both the University and the Program, pay another application fee, and be evaluated in relation to a new group of applicants. For more information, you may contact the Graduate Office at (562) 985-8476.



Please indicate your evaluation of the applicant by placing a check where appropriate. Your candid comments will enhance our ability to more effectively evaluate the applicant and are appreciated. If you wish to provide an additional letter of recommendation to supplement the comments made here, please do so. *(COMPLETION OF THIS FORM IS REQUIRED.)*

**Attitude/approach to work or class:**

Outstanding \_\_\_\_\_  
 Good \_\_\_\_\_  
 Average \_\_\_\_\_  
 Below Average \_\_\_\_\_

**Basis for judgment:**

Good \_\_\_\_\_  
 Fair \_\_\_\_\_  
 Little \_\_\_\_\_  
 None \_\_\_\_\_

**Comments:**

**Working with others:**

Outstanding \_\_\_\_\_  
 Good \_\_\_\_\_  
 Average \_\_\_\_\_  
 Below Average \_\_\_\_\_

**Basis for judgment:**

Good \_\_\_\_\_  
 Fair \_\_\_\_\_  
 Little \_\_\_\_\_  
 None \_\_\_\_\_

**Openness to others' ideas, opinions, beliefs, and lifestyles:**

Outstanding \_\_\_\_\_  
 Good \_\_\_\_\_  
 Average \_\_\_\_\_  
 Below Average \_\_\_\_\_

**Basis for judgment:**

Good \_\_\_\_\_  
 Fair \_\_\_\_\_  
 Little \_\_\_\_\_  
 None \_\_\_\_\_

**Expresses self in speech:**

Outstanding \_\_\_\_\_  
 Good \_\_\_\_\_  
 Average \_\_\_\_\_  
 Below Average \_\_\_\_\_

**Basis for judgment:**

Good \_\_\_\_\_  
 Fair \_\_\_\_\_  
 Little \_\_\_\_\_  
 None \_\_\_\_\_

**Expresses self in writing:**

Outstanding \_\_\_\_\_  
 Good \_\_\_\_\_  
 Average \_\_\_\_\_  
 Below Average \_\_\_\_\_

**Basis for judgment:**

Good \_\_\_\_\_  
 Fair \_\_\_\_\_  
 Little \_\_\_\_\_  
 None \_\_\_\_\_

**Maturity (e.g., self-aware, responsible):**

Outstanding \_\_\_\_\_  
 Good \_\_\_\_\_  
 Average \_\_\_\_\_  
 Below Average \_\_\_\_\_

**Basis for judgment:**

Good \_\_\_\_\_  
 Fair \_\_\_\_\_  
 Little \_\_\_\_\_  
 None \_\_\_\_\_

**Flexibility/Resiliency (e.g., deals appropriately with frustrations and change)**

Outstanding \_\_\_\_\_  
 Good \_\_\_\_\_  
 Average \_\_\_\_\_  
 Below Average \_\_\_\_\_

**Basis for judgment:**

Good \_\_\_\_\_  
 Fair \_\_\_\_\_  
 Little \_\_\_\_\_  
 None \_\_\_\_\_

Please make other specific comments regarding this applicant. We are especially interested in the strengths and weaknesses of the applicant in regard to potential for graduate study and future success as a professional school counselor.

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Signature

Please Print Name

Title

Date