

Students with a grade point average lower than the standard set for the program may petition for **(a) exceptional admission to the program or for (b) advancement to student teaching with a low grade point average**. These guidelines apply to either petition. It is the student's responsibility to provide the necessary information for the processing of the petition. The statements and materials included with the petition should be very specific and provide as much evidence as possible to support your request. The materials submitted with the petition will be the only way the Petition Committee has to evaluate your petition. Attach this sheet as the cover sheet of your petition and submit the package to your Credential Advisor for her or his signature. **Bring the signed petition** to the Single Subject Office for final action by the University Single Subject Petition Committee. Retain a copy of all documents for your file.

Petitioner: _____ Date: _____

Address: _____ Phone #: _____

Petition for: Exceptional Admit to Program Advancement to Student Teaching

On a separate sheet of paper, please respond to the items below. Attach supporting documents as necessary to support your request. **Type if possible; write clearly if handwritten.**

1. Explain why your GPA is not indicative of your potential as a teacher, and why you should be granted exceptional admission to the program or advancement to student teaching.
2. Why do you want to become a teacher?
3. Give examples of your leadership ability and ways you have assumed responsibility that are relevant to a career in teaching.
4. Identify your strengths as a teacher candidate.
5. How do you plan to strengthen any weaknesses?
6. Additional comments that will support your request.

Recommendation by Credential Advisor: Approve Deny

Reason for Denial: _____

Date: _____ Signature: _____
(Credential Advisor)

Action by the Petition Committee: Approve Deny

Date: _____ Signature: _____
(University Coordinator)